

Sr. No. _____
Price Rs. 1,000

BIDDING DOCUMENT

Tender No: 01/Sports/2021/FAST-21/06/08

Provisioning/Commissioning and
Installing of Futsal

at

**FAST-NATIONAL UNIVERSITY OF
COMPUTER & EMERGING
SCIENCES, ISLAMABAD**



National University
of computer and emerging sciences

TENDER NOTICE

FAST-NATIONAL UNIVERSITY OF COMPUTER & EMERGING SCIENCES, ISLAMABAD invites sealed bids under **Single Stage Two Envelope** bidding procedure, from eligible, reputable firms/contractors or persons registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and are having relevant experience for the Provisioning/commissioning and installing of Futsal as per approved specimen and schedule as described in the bidding document at FAST-National University of Computer & Emerging Sciences, Islamabad Campus.

Item S No.	Service	Area
1.	Provisioning/commissioning and installing of Futsal	Covered Area: 130 x 85 ft having Play Area :120 x 75 ft

1. Bidding documents, containing detailed terms and conditions, etc. are available at FAST-National University of Computer & Emerging Sciences, Islamabad Campus, A.K Brohi Road, H-11/4, Islamabad. Price of the bidding documents is **Rs. 1,000**-(Non-refundable) in shape of Pay Order/Call Deposit/Bank Draft in favor of **National University of Computer & Emerging Sciences.**

2. The bids, prepared in accordance with the instructions in the bidding documents, must reach on dated **11th June 2021 up-till 03:00 p.m.** at FAST-National University of Computer & Emerging Sciences, Islamabad Campus, A.K Brohi Road, H-11/4, Islamabad. Bids will be opened on the same day **at 3:30 p.m.** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

3. FAST-NATIONAL UNIVERSITY OF COMPUTER & EMERGING SCIENCES, ISLAMABAD reserves the right to accept or reject any/all bid(s). For Technical queries and question contact:

Mr. Aoun Abbas

Sports Officer,

aoun.abbas@nu.edu.pk

For general queries You Can Contact:

Mr. Adil bin Zahid

Secretary Procurement Committee,

FAST-National University of Computer & Emerging Sciences

adilbin.Zahid@nu.edu.pk

NATIONAL UNIVERSITY OF COMPUTER & EMERGING SCIENCES

A.K Brohi Road, H-11/4, Islamabad

Tel: 051-111128128

Tender No. 01/Sports/2021/FAST-21/06/08

Sub: **TENDER DOCUMENT FOR THE PROVISIONING/COMMISSIONING
AND INSTALLATION OF FUTSAL AT FAST NUCES GROUND**

"TERMS AND CONDITIONS"

[All pages (BOQs & Terms & Conditions) are mandatory to be signed / stamped. Failing which the bid may be rejected.]

1. All pages of bidding document are mandatory to be signed/stamped, meaning thereby bidder agrees to our terms and conditions mentioned herein, failing which the bid may be rejected.
2. Any addition, deletion, or modification of any clause of the procurement terms & conditions of Fast-National University of Computer & Emerging Sciences, Islamabad by any vendor will not be acceptable and may lead to rejection of the bid.
3. Only registered firm/Contractor/company/supplier, Original Manufacturer / Authorized Distributors (with valid authorization / distribution certificate) registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, having relevant experience for the Provisioning/commissioning and installing of Futsal are eligible to participate in tender.
4. The firm/company/Supplier/Contractor, service provider, Original Manufacturer / Authorized Distributors will have to discharge its obligations up to the entire satisfaction of the FAST-National University of Computer & Emerging Sciences, Islamabad Campus.
5. **Kindly attach the tender fee receipt along with the Bid money/CDR with the Technical Bid.**
6. Documents along with Pay Order/Call Deposit/Demand Draft amounting to **Rs. 1000/-** as a tender document fee (Non-Refundable) shall be submitted in favor of **National University of Computer & Emerging Sciences**, to the address given below. No proposal/bid will be accepted without tender documents fee.
7. Part / Advance payments is not allowed.
8. The exact installation commissioning/provisioning completion/delivery time from the date of the purchase / work order will be maximum **60** days. The handing over / completion / Commissioning time is of critical importance.

9. The bid proposal(s) should be inclusive of all the taxes and must be quoted on “FOR Basis” as per BOQs Format [Items deliverable (free of cost)] to Fast-National University of Computer & Emerging Sciences, Islamabad.
10. The registration of the firm should be attached with the bid along with all relevant documentary evidence.
11. The work experience of installing and provisioning/commissioning shall also be attached with the technical bid. It should also have copies of last five work orders along with completion certificates. The work order should not be more than 3 years old.
12. After opening of bids Fast-National University of Computer & Emerging Sciences, Islamabad will examine the bids for completeness as per tender document’s Terms & Conditions and Technical Specifications (As per BOQ).
13. Service contract will be awarded to the technically recommended according to the nature of BOQs/Compatibility requirements and financially lowest bidder.
14. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
15. The bid should be submitted in a sealed envelope up to **June 11th, 2021**, on or before **03:00 p.m.** and will be opened on the same date at **03:30 p.m.** in the presence of available bidders. The envelope should be marked as under:

Secretary Purchase Committee

FAST-National University of Computer & Emerging Sciences, Islamabad Campus, A.K Brohi Road, H-11/4, Islamabad. Tel 051-111-128-128. Ext: 110

16. Fast-National University of Computer & Emerging Sciences, Islamabad, will follow the PPRA rule of **Single Stage Two Envelope procedure**.
 - i. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the **financial proposal** and the **technical proposal**. The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion.
 - ii. Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened and all technical proposal will be forward to Campus Purchase Committee (PEC) FAST-NUCES, Islamabad Campus. PEC will short list the firms based on the compliance requirements mentioned and will ask bidders to submit the sample truf in the campus as per the specified requirements within a specified time. The sample of truf may be submitted along with tender document. The process will be proceeded further in the light of Single Stage Two Envelopes bidding procedure.

Later, the firms fulfilling the mentioned technical requirement, will be communicated with the date for opening of Financial Bid and non-qualified firms will be asked to collect back their Sealed Financial Bids.

- iii. The envelope marked as **"FINANCIAL PROPOSAL"** shall be retained in the custody of the procuring agency without being opened.
- iv. The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- v. During the technical evaluation, no amendments in the technical proposal shall be permitted.
- vi. The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance.
- vii. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically nonresponsive shall be returned unopened to the respective bidders; and
- viii. The bid found to be the lowest evaluated bid shall be accepted.

17. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation for "Installation and Provisioning/Commissioning of FUTSAL", at FAST-NUCES, Islamabad Campus"

18. The bid form (BOQ) must be dully filled in, stamped, and signed by the authorized representative of the bidder.

19. If the vendor fails to Complete the provisioning/commissioning and installation of services/deliver the goods to Fast-National University of Computer & Emerging Sciences, Islamabad Campus in time then the penalty will be charged as under:

02% per month of the total Purchase Order value.

If the vendor fails to deliver the goods / services during the extended period (if granted) then the purchase / work order may be cancelled and bid security (if any) may be forfeited. The vendor may also be banned for all future procurements.

20. If the provided services/delivered goods are not according to the required quality standards/specifications or specified requirements, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BOQs at no cost to the FAST-NUCES, otherwise the purchase / work order will be cancelled after due date with confiscation of bid security AND bidder will bear all cost and expenses **thereof**.

21. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**. The quoted rates should be inclusive of all applicable Govt

taxes/freight charges etc. Deduction of income Tax and any other applicable taxes will be deducted at source according to government prevailing rules.

22. All prices should be valid for at least **90 days**. Withdrawal or any modification of the original offer within the validity period shall entitle FAST-NUCES to forfeit the earnest money (if any) in favor of the FAST-National University of Computer & Emerging Sciences, Islamabad and / or put a ban on such vendor participation in FAST-NUCES tenders / works.

23. It is the sole responsibility of the bidder service provider/ manufacturer to comply with the applicable laws, be national or international.

24. The Payment Terms will be for the FOR quoted items; 100% payment will be made after successful inspection of the provisioning and commissioning of work order services/equipment(s).

25.

26. In case of any dispute, decision of the Rector, FAST-NUCES will be final and binding upon the parties.

27. The FAST-National University of Computer & Emerging Sciences, Islamabad campus reserves the right to modify the quantities of goods/services at any time before the award of purchase/ work order.

28. Fast-National University of Computer & Emerging Sciences, Islamabad Campus, reserves the rights to accept or reject the bid if;

- a. Received later than the date and time fixed for tender submission
- b. The tender is unsigned/ unstamped
- c. The offer is ambiguous
- d. The offer is conditional
- e. Offer is made by the unauthorized agent/supplier of the original equipment manufacturer.
- f. The offer is from a firm, which is blacklisted by any Govt. Office.
- g. The offer is received by telephone/telex/fax/telegram.
- h. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- i. The Company Profile, client list and detail of similar projects/works is not attached.
- j. Without Guarantee/Warranty of the quoted equipment(s). Minimum **(36) months** after the Goods or any portion thereof as the case may be, have been delivered to and accepted (not applicable for work services). For work services the firm will mention the warranty period clearly.

29. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs. 100 as worded below in token of acceptance of all the terms and

conditions of the tender. Otherwise, the tender will not be considered under any circumstances.

30. Draft Declaration by the Bidder, should be at the Rs.100.00 stamp paper

I / We

- **Company / Vendor Name:** _____
- **Postal Address:** _____
- **Tel. No:** _____
- **Mob No.** _____
- **NTN#:** _____
- **GST#:** _____

I/We, _____ being owner / proprietor / representative of this firm / company here by certify that I have read all the terms & conditions as detailed of this tender documents and are acceptable tome. I will be bound to provide best quality services/items according to the FAST National University of Computer & Emerging Sciences, Islamabad Campus requirement. If, I fail to do so, I understand that FAST National University of Computer & Emerging Sciences, Islamabad Campus has the right to confiscate the earnest money and blacklist my firm / company. It is further stated that as of today, our firm /company is not blacklisted by any Government / Semi Government department and the terms and conditions as contained in this document, viz ***"Terms and Conditions"*** are accepted unconditionally.

Signature & Stamp
Name:
Designation:

SCOPE OF THE WORK:

AREA: Total Area is 130 X 85 FT WHEREAS Playing Area is 120 X75 FT.

1. Civil Work - Groundwork/Surface/Site/base-floor Work including:
 - i. The Surface/Site/base-floor earthwork including ground leveling. The base floor must be concrete finish, water leveled, rammed earth under floor with existing earth.
 - ii. Drainage and irrigation installation on four sides, no excessive slope is required, (max 1%) to allow water drain away from the court.
 - iii. Aggregate base course of 5" thickness at playing area and 4" thickness at paved area as specified laid and compacted by appropriate compacting equipment and roller. The concrete base footing shall comprise of 1:2:4 crush filling and compaction.
 - iv. Providing and laying cement concrete paving stone 60mm thick in Red & Grey color, laid and jointed in sand including 50mm thick sand bed as laying coarse all as specified.
 - v. Providing and laying 1:2:4 cement concrete 5" thick flooring using crush stone 19mm, along with marble patti and down gauge in ground floor laid in panels (without strips) including formwork, consolidation finishing and curing.
 - vi. Random rubble stone masonry or tuff tile brought up to courses every 45 Cm to 105 Cm to 110 Cm roughly hammer dressed stone, well bonded, faced with hammer dressed selected stone with square quoins and jambs, any thickness laid and jointed in cement mortar 1:6 as in Retaining walls
 - vii. Providing of concrete footing for vertical support pipe including earth work excavation and shuttering work
2. Lightning Work
 - i. Supply and fixing of MS pole having three section size of 15'x5", 10'x4" 5'x3"; 8 SWG with 2"x2"x1/4 angle iron on top of pole for fixing of 03-05 no of lights.
 - ii. Base plate of 18"x18"x1/2" hooks, angle iron 1"x1" x 1/8"x1'. One coat of red oxide, two coat of GL enamel paint. Complete in all respect such as breaker box with 02 breaker of 10Amp each.
 - iii. Total quantity poles shall be six (6) and each pole should be comprising 04 OPPLE LED/Sunlight
 - iv. Supply of installation of OPPLE LED lights 200 watts
 - v. The provision of lights and poles requirement should be based on the photometric light design giving an average light intensity of 50-75 Lux level.
 - vi. Supply laying and installing of PVC cable, 4 core, 4mm.
3. Inner Fencing Work
 - i. 4 " inch diameter, 14 gauge, MS soft pipe with red oxide coating, and black coating with paint.

- ii. 3 feet inside the ground with concrete filling, and 20ft, 25ft above the ground, respectively.
 - iii. 20 ft gap between vertical poles.
 - iv. Nylon nets 3"x3" well knitted will be connected between the poles and will cover the whole boundary.
 - v. One entrance gate to be installed at one particular side. For the gate side, Mesh (2"x2" SWG 10) with GI Pipes 4", 14 Gauge on bottom part of net and on top nylon net shall be used.
- 4. Futsal Astroturf Specification (sample will be provided on demand before work order)
 - i. Pile height: 50mm
 - ii. Gauge: 5/8"
 - iii. Yarn density: 1007 g/m2(9+4)
 - iv. Backing: Triple latex coating (Three layer of PP/Net & SBR; Color Green)
 - v. Nature D, FiFA STAR 1 Certified (turf) provided by FIFA Preferred Producer (Supplier) shall be used. Relevant certificate shall be submitted for conformance.
 - vi. Warranty: 6 Years (minimum)
 - vii. SILICA Sand "0" Size
 - viii. Rubber infill Granules (2 and 3 mm) Color Black
 - ix. Seam Joint Tape :30 cm width (made for turf pasting)
 - x. Adhesive Glue double component Baking
 - xi. Futsal Pole and Nylon Net (Complete Set)
 - xii. Installation method should be clearly specified
- 5. Supplying and fixing of benches (quantity 4 and can be increased), Iron frame with fiber shed and 4 seats each.
- 6. The work done need to be complete in all respect including line marking etc.

BOQ for supply and fixing of Astroturf for futsal ground.

Price to be mentioned only in Financial Proposal in a separate sealed envelope

S. No	Services	Quantity	Rates (inclusive of all taxes/charges)	Total Each (inclusive of all taxes)
1	Civil Work	Total Area 130x85 feet whereas playing area is 120x75 feet		
2	Lightning Work			
3	Inner fencing Work			
4	Futsal Astroturf			
5	Benches	4		
Grand Total				
In Words:				

ANNEXURE - A

TENDER “TERMS & CONDITIONS” COMPLIANCE CHECKLIST

Sr. No.	Tender “Terms & Conditions” Compliance	Yes	No	Remarks
1.	Any Addition/Deletion/Modification in Terms & Conditions			
2.	Original Manufacturer / Authorized Distributions / Suppliers <i>(with valid authorization / distribution certificate)</i> /well reputed firm/service provider			
3.	Registered with Income Tax / Sales Tax Department			
4.	Active Taxpayer on ATL of FBR / Certificate is attached			
5.	Is the Tender Fee of Rs. 1,000/- is attached?			
6.	Is the service/installation/delivery time of max 45-60 Days defined?			
7.	Are Freight & Packing Charges Included?			
8.	Are prices inclusive of All Taxes (FOR Price)?			
9.	Bid/BoQ is filled, stamped & signed by an authorized representative			
10.	Is only a Single Price quoted?			
11.	Is the Bid Validity for 90 Days?			
12.	Company Profile, Client List and Detail of similar Projects/Works are attached.			
13.	The firm is not Blacklisted. Attested Certificate / Affidavit Attached			
14.	Any cutting/overwriting or unsigned / ambiguous erasing is not made			
15.	Is the CERTIFICATE/AFFIDAVIT on Judicial Stamp Paper worth Rs. 100?			
16.	Are the rates written on the provided BoQ?			
17.	Supporting Brochures / Technical Literature / Specifications of the items are attached (if any)			
18.	Guarantee/Warranty of the quoted equipment is specified (if applicable)			
19.	Agree with all the terms and condition specified in the bidding document			
20.	Record related to previously completed work order attached			

-----End of Document-----