



Guide 2023 Book





WELCOME
to the **FAST**
L a n e

INTRODUCTION

FAST NUCES Islamabad campus is located along the Srinagar Highway. It presents a striking view of the picturesque capital city known for its beauty and tranquility. The campus expands over 15 acres of land and is located right in the academic hub of the city. The covered area of the campus is steadily expanding and the study programs are continually evolving.

The campus has highly qualified, fully committed, and professionally simulated faculty, bringing academic excellence to the university. The faculty possess excellence in teaching competence and is fully synchronized and geared up to instruct and embrace the up-to-date progress and developments in science and technology.

Undergraduate programs are offered in Computer Science, Software Engineering, Artificial Intelligence, Data Science, Cyber Security, Electrical Engineering, Business Administration, Financial Technology, Business Analytics, and Accounting & Finance. In addition to this, the campus offers MS and Ph.D. programs in Computer Science, Software Engineering, Artificial Intelligence, Data Science, Computer Networks & Security, Electrical Engineering, and Management Science.





Campus Facilities





AUDITORIUM



MEDICAL CENTER



LIBRARY



TRANSPORT

MASJID



CAFETERIA



LRC



EDC





ONE STOP

INDOOR BADMINTON COURT



FUTSAL COURT

BASKETBALL COURT



CRICKET GROUND



LONG TENNIS COURT



SOCIETIES





SOCIETIES INTRODUCTION

Student societies are a fundamental part of campus activities at FAST NUCES Islamabad Campus. These societies focus on building people management skills in students; therefore, students are allowed to create and join student societies of their choice. The societies provide an opportunity for like-minded people to come together and organize events within their scope. The societies are mentored by our esteemed faculty members, who ensure that everything a society plans to carry out complies with the university's ethical guidelines. The events managed by societies vary from parties to trips to educational seminars. Some of the prominent societies that have been working for several years are as follows:

FAST Computing Society:

The society aims at organizing insightful seminars, workshops in the field of computer science. The society has contributed to organizing various inter & intra-campus-level competitions and boot camps.

National University Management Society:

The society aims to promote the FAST School of Management by enabling them to arrange sessions, seminars, and events for management students. The society has organized various talk sessions with industry experts to provide insight into management sciences in the industry.

Fast Engineering Society:

The society aims to organize engineering competitions, seminars, and workshops on diverse topics within the domain of electrical engineering. They strive to provide students with a forum to explore new technologies and bring together industry experts to share their experiences in the field.

FAST Debating Society:

The society aims to revive the debating circle of Islamabad by providing a platform for regional and national debating competitions.

Takhleeq:

One of the oldest and most prestigious societies aiming to seek talented individuals in performing arts from within the campus. The aim is to motivate students to be a part of extracurricular activities and take a break from their hectic routines.

IEEE Computer Society:

The society acts as a bridge between IEEE, an international society dedicated to engaging engineers, scientists, academia, and industry professionals of computer science and technology across the globe, and the FAST NUCES Islamabad Campus. The aim is to organize various seminars, workshops, and competitions to help students advance their technical knowledge and its application.



SOCIETY MENTORS

| SOCIETY NAME | MENTOR | EMAIL ADDRESS | EXT. |
|--|--------------------------------------|--|------|
| FAST Computing Society | Ms. Ifrah Qaiser Mr. Owais Idrees | ifrah.qaiser@nu.edu.pk owais.idrees@nu.edu.pk | 697 |
| FAST Engineering Society | Dr. Niaz Ahmed | niaz.ahmed@nu.edu.pk | 254 |
| National University Management Society | Ms. Sarah Khan | sara.khan@nu.edu.pk | 325 |
| FAST Debating Society | Ms. Sumera Abbas | sumera.abbas@nu.edu.pk | 350 |
| Takhleeq | Dr. Mehmood ur Rehman | mehmood.rehman@nu.edu.pk | 161 |
| IEEE Computer Society | Dr. Muhammad Awais | muhammad.awais@nu.edu.pk | 103 |

FAST NUCES Islamabad campus caters to students of all interests and we have a good number of societies.

How to join a society?

Every year the society opens its recruitment process which is announced through Slate emails and advertised throughout the campus. The students have to fill in the forms shared or give walk-in interviews to the current Executive Councils.

How to register a new society?

The registration of a new society is done through One Stop. Students are requested to give a meaningful purpose of creating a new society and find themselves a faculty mentor who is ready to mentor and supervise the society throughout its journey. Once the process is complete the form should be submitted to One Stop for further processing and approval of the Director Campus.

How to organize a society event?

To organize a society event, students are requested to fill in the event form available at One Stop, declaring the purpose, goals, activities, required support, venue, and budgeting. The event form must be signed by the society mentor and then forwarded to the Director of Campus through One Stop for approval.



FAQ's

- **HOW DO I PREPARE MYSELF FOR SEMESTER STUDIES?**

You prepare yourself by participating in group studies, class participation, and visiting online resources available in the library portal.

- **HOW MUCH TIME DO STUDENTS SPEND ON STUDIES IN A WEEK?**

For each hour you spend in the classroom, you should spend at least three hours consuming the contents covered in that hour.

- **HOW CAN I GET WORK AND SKILLS TRAINING WHILE STUDYING?**

The career office announces vacancies for internships, jobs, and other opportunities for current and graduated students. Contact placement.isb@nu.edu.pk.

- **HOW DO I GET NOTIFIED ABOUT MY ASSESSMENT AND WHERE DO I HAVE TO SUBMIT THEM?**

From announcement to submission, you can use our academic portal (slate.nu.edu.pk); however, faculty members may also announce any other mode of submission.

- **ARE THERE OPPORTUNITIES TO BUILD PERSONAL SKILLS ON CAMPUS?**

The campus encourages and provides platforms via societies and events to polish students' skills.

- **WHAT IS THE ROLE OF THE BATCH ADVISOR?**

The batch advisor is a mentor assigned to you during your stay at the campus. At the start of each semester, you may need counselling regarding course registration. You may discuss your academic or personal issues with him.

- **DO I HAVE A MENTOR DURING MY SEMESTER STUDIES?**

You can contact batch advisor.

- **DO I NEED TO REGISTER FOR MY SEMESTER COURSES AS A STUDENT?**

You must register for the courses offered by the department at the start of each semester by visiting <https://flexstudent.nu.edu.pk/Login>. Batch advisors are assigned to help students in the course registration process.

- **WHERE CAN I FIND INFORMATION REGARDING MY ACADEMIC ASSESSMENTS?**

You can find your course performance academic mics assessments at the campus LMS portal <https://flexstudent.nu.edu.pk/Login>.



FAQ's

- **WHAT KIND OF IDENTIFICATION DO I NEED DURING MY STAY AT THE CAMPUS?**

The career office announces vacancies for internships, jobs, and other opportunities for current and graduated students. Contact placement.isb@nu.edu.pk.

- **HOW DO I GET NOTIFIED ABOUT MY ASSESSMENT AND WHERE DO I HAVE TO SUBMIT THEM?**

Your student identity card must be visible during your stay at the campus. You need the examination admission card for your exam. Library card for issuance of book. Bus card for use of transportation.

- **IS THERE ANY INFORMATION FOR THE PARENT OF A STUDENT?**

ISB campus welcomes parents to the campus on any day for students' academic information or record discussion. It is suggested that parents must visit the student's profile on LMS.

- **DO EMPLOYERS RECRUIT STUDENTS ON CAMPUS?**

Our career office actively arranges induction seminars/ recruitment drives from well-known tech organizations. Campus organizes annual job fair events for recruitment of our graduation batch. Therefore, the students are advised to actively respond and attend any such events organized by the Career Services Office.

- **WHAT SORT OF CLUBS AND SOCIETIES CAN STUDENTS JOIN?**

Several societies, covering a wide variety of interests, are available for students to join or attend. Social, sports, and literature-based clubs also exist. The campus also provides you with clubs like ACM and IEEE that bridge academia and industry.

- **WHOM SHOULD I CONTACT IN CASE OF ANY COMPLAINT/ HARASSMENT OR RAGGING?**

The issue can be taken up with batch advisors> In case of serious issues, you can email HoD/Director Campus.

- **WHAT IS THE SOCIAL LIFE ON CAMPUS?**

Campus organizes multiple events annually such as orientation ceremonies, welcome parties for newcomers, recreational tours, technical competitions, sports events, annual leagues, farewells, and much more. FAST Islamabad campus also conducts the biggest three-day annual event NASCON to invite delegations and provide students an opportunity to build networks.



FAQ's

• WHAT ARE ALLIED FACILITIES AT CAMPUS?

Computing labs, engineering labs, common rooms, sports grounds, fitness center, medical center, mosque, library, discussion rooms, transportation, and research labs.

1. Attendance requirement

Students are required to maintain 100% attendance in lectures, labs, tutorials, seminars, and discussions as prescribed by the course instructor. The absence of a maximum of 20% of the total lectures may be condoned for genuine reasons, such as illness. Failure to meet attendance requirements will render a student ineligible to appear in the final examination of the concerned course.

2. Academic Warning/ Probation

At the end of every semester (including the summer semester), a warning is issued if the CGPA of a student is less than the minimum required for graduation. Minimum CGPA required to avoid academic warning:

BS/BBA programs 2.00

MS/MBA programs 2.50

Ph.D. programs 3.00

- A.** A student on academic warning needs the approval of the Head of the Department to register for desired courses.
- B.** If, after a semester, the CGPA of a student is less than the required minimum, the Warning Count increases by one.
- C.** If the Warning Count becomes three, admission of the student to the University is closed.
- D.** If after receiving a warning CGPA improves and equals or exceeds the required minimum, the Warning Count is reset to zero.

3. Semester Registration

Students are required to register in Fall and Spring semesters and to pay the current semester fees. All students are required to register for normal course load, except those on academic warning. The recommended registration procedure is as follows:

- A.** Clear all previous fees and dues before registration.
- B.** First-semester students should register through the Academic Office. All other students should register online.
- C.** Pay current dues in full immediately after registration is complete.



FAQ's

4. Registration of students under warning

- A.** Must register for all such courses, in which the grade is F or U.
- B.** Should register for all such courses in which the grade was D, D+, or C-
- C.** Should not register for more than five courses.
- D.** Students with a warning count = 2 **MUST** not register for a new course.
- E.** Parents/guardians are called to the campus for a consultative meeting with the HoD.
- F.** Must obtain written approval from their Head of Department for each course that they register, add, drop, or withdraw.
- G.** Students studying under scholarships (OSP, HEC, FAST, or others) must take a full load.


5. Withdrawal from a Course

- A.** Students are not allowed to withdraw from any course in the first two semesters.
- B.** Withdrawal is not allowed due to a shortage of attendance, unless it is due to reasons beyond one's control, e.g. hospitalization.
- C.** Application for withdrawal from course(s) must be countersigned by the parent or the guardian of the student.

- E.** A request to withdraw from a course requires the approval of the HoD.
- F.** For courses having an associated lab, withdrawal is always from both the theory and lab portions of the course.
- D.** Withdrawal requests must be submitted to the Head of Department (HoD), before the last day of classes.
- E.** A request to withdraw from a course requires the approval of the HoD.
- F.** For courses having an associated lab, withdrawal is always from both the theory and lab portions of the course.
- G.** The fee is not refunded for a withdrawn course.

6. Transfer of students between campuses

The request of a student for transfer from one campus of the University to another will be considered only on the following grounds:

- A.** Death of a parent
 - B.** Posting of a parent to the city where the transfer is desired.
 - C.** Marriage of a female student.
- 

FAQ's

The Transfer shall not be considered in the following cases:

1. The student is under disciplinary punishment.
2. Disciplinary action is pending against the student.
3. Dues are outstanding against the student.
4. During the course of a semester.
- E. A request to withdraw from a course requires the approval of the HoD.
- F. For courses having an associated lab, withdrawal is always from both the theory and lab portions of the course.

7. Transfer of students between departments

The request of a student for the transfer from one department to another will be considered on the following grounds:

- A. Passing the entry test of that degree program conducted in the Fall semester annually.
- B. The request is made until the 5th semester.
- C. All similar courses in both degrees; above grade C will be exempted.

8. Section Change

There are two sections assigned to a student:

- A. Parent section: assigned by flex team & to change this section the request is forwarded to the HoD with a valid reason.
- B. Course section: assigned by the academic office and can be changed for elective and repeat courses. The core courses are to be taken in the assigned sections and cannot be changed.

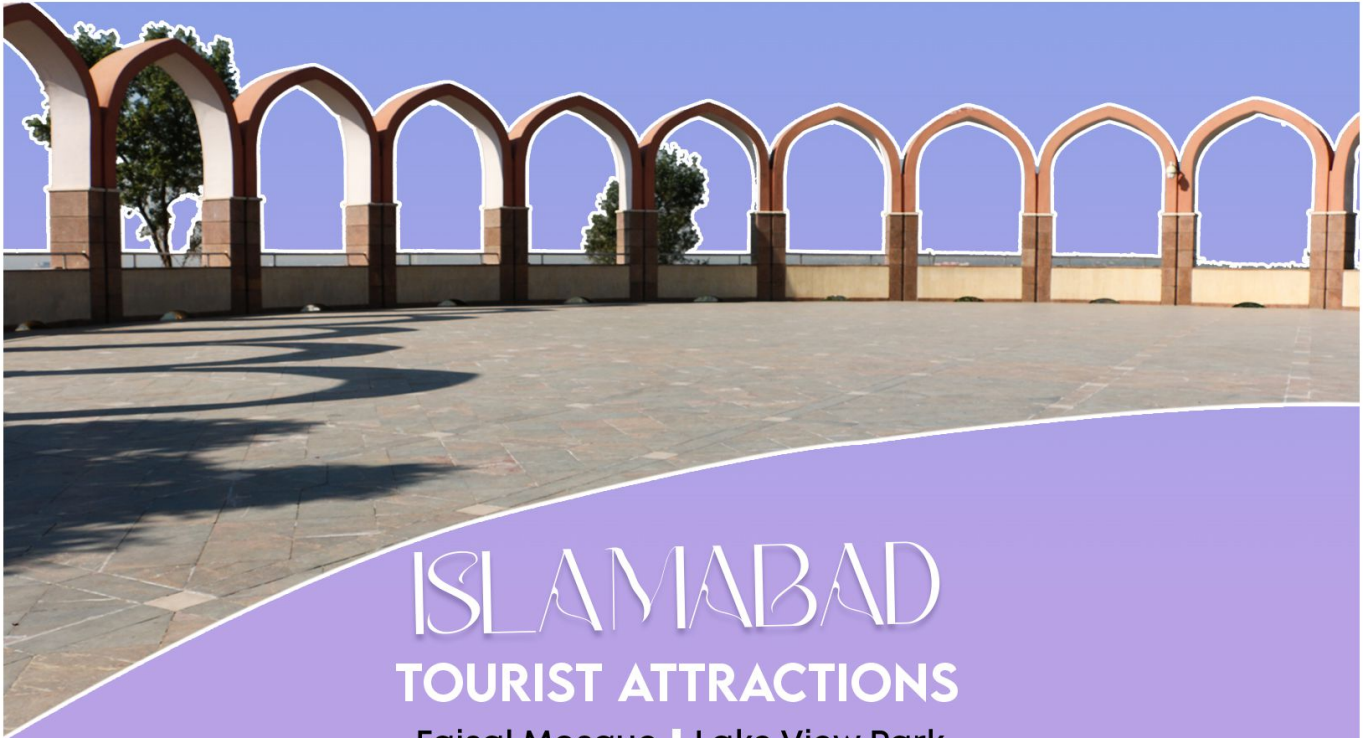
9. Sports Equipment

Sports Equipment is available at the Sports Office near Cricket Ground. Students are requested to issue the equipment from there whenever needed and take good care of it until returned.

10. Photocopy

There are two photocopy machines installed in the university for the students. One is right next to the entrance of the café and the other one is situated on the 1st-floor lobby of Electrical Engineering (B-block).

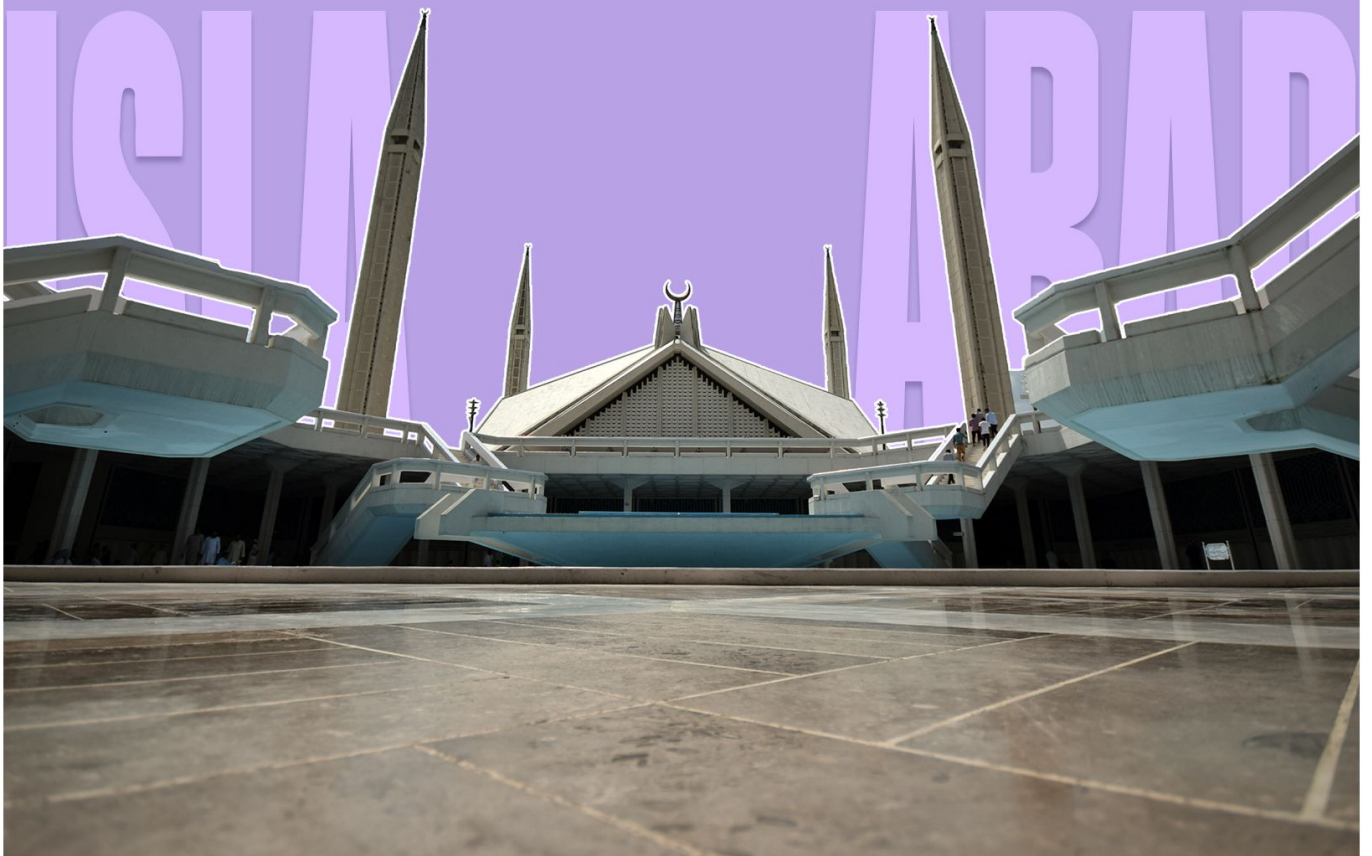




ISLAMABAD

TOURIST ATTRACTIONS

| | |
|-------------------------------|-------------------|
| Faisal Mosque | Lake View Park |
| Margalla Hills/ Hiking Trails | Pir Sohawa/ Monal |
| Pakistan Monument | Hotspot F7/3 |
| Shah Allah Dita Caves | Beverly Centre |



SHOPPING POINTS IN ISLAMABAD

The Centaurus Mall
Safa Gold Mall
Giga Mall
The MOI Mall F11
Jinnah Super F7
Super Market
Metro Cash & Carry

Commercial Market
I-8 Markaz
Raja Bazar
Moti Bazar
Chandni Chowk
Sunday Bazar
Saddar

FOOD DELIVERY

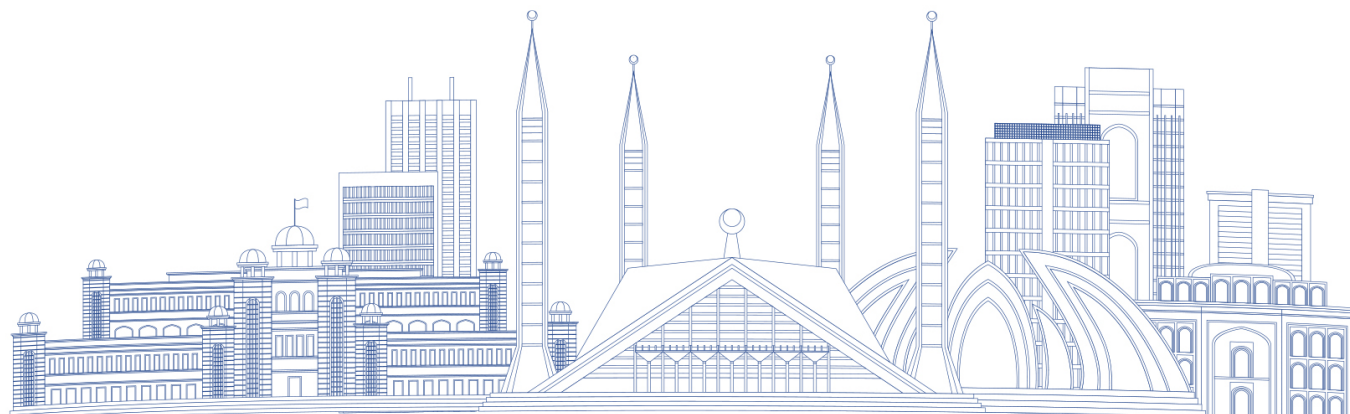
Cheetay
FoodPanda

Cheetay.pk
Foodpanda.pk

TRANSPORT SERVICES

| NAME | ADDRESS | CONTACT |
|----------------------|--|-----------------|
| Airport | Islamabad International Airport. | +92-51 95550305 |
| Qconnect | Srinagar Hwy, Islamabad. | (0331)555-1554 |
| Daewoo Express | Street No. 2, Jhangi Syedian, Rawalpindi. | 03 311 007 008 |
| Sky Ways Bus Service | I.J.P. Road, Faizabad Rawalpindi. | 051-111-555-567 |
| Faisal Movers | IJP Road, Faizabad Interchange, I-8, Rawalpindi. | 051-111-224-488 |

FAST NUCES Islamabad Campus provides a network of transport facilities to the students and staff members from Islamabad, Rawalpindi, and Wah Cantt. To cover the cities, around 35 buses operate at multiple routes to pick up and drop off the students and staff members.



HOSPITAL IN ISLAMABAD

| NAME | ADDRESS | CONTACT |
|---|---|-------------------|
| Shifa International Hospital | 4 Pitras Bukhari Rd, H-8/4 H 8/4 H-8 | 051) 8464646 |
| Ali Medical Centre | Kohistan Road, F8-Markaz, Islamabad. | (051) 8090200 |
| Maroof International Hospital | 10th Ave, F-10 Markaz F 10/3 F-10, Islamabad. | (051) 111 644 911 |
| Quaid-e-Azam International Hospital | Main Peshawar Rd, near Golra Morr, H-13, Islamabad. | (051) 6009100 |
| Pakistan Institute of Medical Sciences (PIMS) | G-8/3, Islamabad. | +92-51-9260500 |
| Federal Government Services Hospital | Polyclinic, Service Road, G-6/1, Islamabad. | +92-51-9214965 |
| National Institute of Health | Chak Shahzad, Islamabad. | 9255110-5 |
| Nescom Hospital | Sector H-11, Islamabad. | 042 32500989. |



OUR ALUMNI ACROSS THE GLOBE



FAST NUCES ISLAMABAD CAMPUS MOU DETAILS

FAST-NU Islamabad Campus signed various MOUs during the previous year for better industry-academia linkage and betterment of the students.

| NAME | SECTOR |
|--|--|
| Huawei | International Game Developers Association (IGDA) |
| Teresol | One Eleven Group |
| Systems Ltd | ScaleX & amp |
| Dir Actions Pvt Ltd | Teach for Pakistan |
| Matrix Technologies | National Incubation Center (NIC) |
| Aspire Institute | Bitsy |
| USA (Harvard University USA) | UpStart Commerce |
| Byte Crop | LMKR |
| EPIPhany | National Incubation Center (NIC) |
| UBL | One Eleven Group |
| HBL Pakistan | Digital Miles |
| Sukkur IBA University | Atom Camp |
| Northwestern Polytechnical University China | |
| Western Sydney University, Australia | |
| Oakland University, Rochester, Michigan, USA | |

MOU SIGNING WITH HUAWEI



FAST NUCES ISLAMABAD CAMPUS National Placements



FAST NUCES ISLAMABAD CAMPUS
Interational Placements



THE
**INSIGHTS
FAMILY**



GEMNOTE

ETIMAD
اعتماد الحلول الأمنية الاستراتيجية 5.0-ع.م.
Etimad Strategic Security Solutions L.L.C.



البنك السعودي للاستثمار
The Saudi Investment Bank



INFINITE



WUNDERFLATS



ESPRESSIF



ROGERS™



DFDS



agoda
● ● ● ● ●



Stockland



ERICSSON

Bentley®



Didactic Innovations
Digital Technologies & Corporate Education



Detector Inspector

SYKES®

Real People. Real Solutions.



Kaufland

GFM Flexibility
Partnership
Innovation
Service



FINDHOTEL

FAST NUCES ISLAMABAD CAMPUS

Alumni in International Universities



IMPORTANT Contacts

DR. AFTAB AHMAD MAROOF
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aftab.marroof@nu.edu.pk

DR. WASEEM SHAHZAD
Director Islamabad Campus
waseem.shahzad@nu.edu.pk

DR. KASHIF MUNIR
Head School of Computing
kashif.munir@nu.edu.pk, Ext 626

DR. HAMMAD MAJEED
HoD (Computer Science)
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DR. NAVEED AHMED
HoD (Software Engineering)
naveed.ahmed@nu.edu.pk, Ext 645

DR. MUHAMMAD ASIM
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DR. HASAN MUJTABA
HoD (Artificial Intelligence & Data
Sciences)
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DR. SADIA NADEEM
HoD (Management Sciences)
sadia.nadeem@nu.edu.pk, Ext 182

DR. MUHAMMAD TARIQ
HoD (Electrical Engineering)
muhammad.tariq@nu.edu.pk, Ext 104

DR. KHADIJA FAROOQ
HoD (Sciences & Humanities)
khadija.farooq@nu.edu.pk, Ext 345

DEPARTMENT OFFICES
Faculty information
Issuance of letters

MS. NEELOFAR NIAZI
Department Secretary (HoS CS)
neelofar.niazi@nu.edu.pk, Ext 627

MS. NAYYAB RAZZAQ
Department Secretary (CS & CY)
Nayyab.razzaq@nu.edu.pk, Ext 671

MS. MADIHA KHAN
Department Secretary (SE, AI & DS)
madiha.khan@nu.edu.pk, Ext 644

MR. ATIF BAIG
Department Secretary (EE)
atif.baig@nu.edu.pk, Ext 183

MR. MIRZA AFAQ ALI
Department Secretary (FSM)
Afaq.ali@nu.edu.pk, Ext 178

ACCOUNTS OFFICE
Fee submission
Fee refund
Income Tax Certificate
Fee-Related Queries

FIDA UL HASSAN
Manager Accounts
isb.accounts@nu.edu.pk, Ext 225, 531

IMPORTANT Contacts

DEPARTMENTAL ACADEMIC OFFICES

Semester Freeze/ Unfreeze
Admission Closure
Course Registration
Add/ Drop/ Withdrawal
Timetable
Study Plan
Degree Requirement
Dean's & Rector's List of Honor
Bio Data Updating on Flex
Examination Admit Card
Missing Documents Submission

SCHOOL OF COMPUTING

Mr. Amir Rehman
amir.rehman@nu.edu.pk, Ext 623

Mr. Fahad Shahzad
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SCHOOL OF MANAGEMENT SCIENCES

Mr. Tufail Ahmad
tufail.ahmad@nu.edu.pk, Ext 533

Ms. Jabeen Akhtar
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ELECTRICAL ENGINEERING DEPARTMENT

Ms. Soha Saqib
soha.saqib@nu.edu.pk, Ext 160

Mr. Muhammad Tariq
muhammad.tariq@nu.edu.pk, Ext 324

ONE STOP STUDENT SERVICE CENTRE

Planning and Execution of Events
Induction in Societies
General Information and Queries

Aman Ullah Khan
Manager
aman.ullah@nu.edu.pk, Ext 117

CENTRAL ACADEMICS OFFICE

Exam Queries
Semester Freeze
Admission Queries

Abdul Hameed
Manager
abdul.hameed@nu.edu.pk, Ext 113

CAREER SERVICES OFFICE

Job placements/ internships
Industrial Liaison
Internship letters
Alumni Affairs

Iram Arshad
Assistant Manager
placement.isb@nu.edu.pk, Ext 667, 665

MEDICAL CENTER

Emergency Contact Numbers
131 & 330
FAST Security 051-9252843
Fire Brigade 051-9258840
Near Police Station 051-9203333
Police Emergency 051-9258371
Police Exchange 051-9258371
Rescue Offices 051-9107603
051-9107611-12
051-9270697-8
Bomb Disposal 051-2353374
Edhi Office G-10 051-2871811
Edhi Ambulance 051-9261183
PIMS



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